WKA APP

This document provides all necessary information for using the WKA app, developed by Micro-Apps. The WKA functionality enables a vendor or customer ledger entry, generated from a single purchase or sales invoice, to be split into two separate entries, each with a designated bank account for payment. The distribution of the vendor or customer ledger entry across these two entries (and their bank accounts) is based on a fixed percentage set per vendor or customer.

Installation:

The WKA app can be installed directly from the Microsoft Marketplace for Business Central extensions/apps. Installation is automated, allowing the app to be made available across all companies within your Business Central environment.
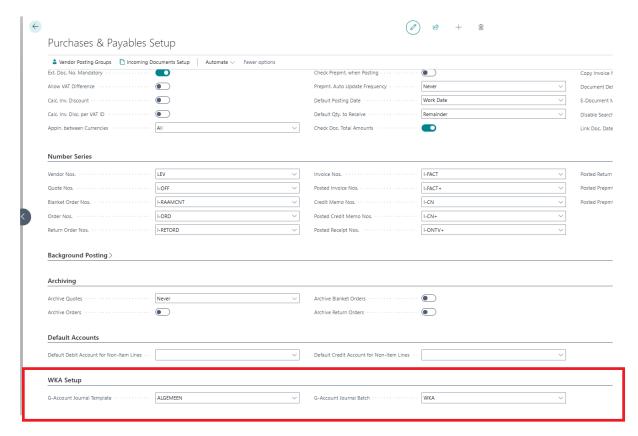
Setup the app

After installation, the app will be active in your environment. You only need to enable it for the specific vendors with whom you want to use the WKA functionality.

Use the app for vendors

You can configure the G-account journal template and batch for the journal where the separated amount will be recorded.
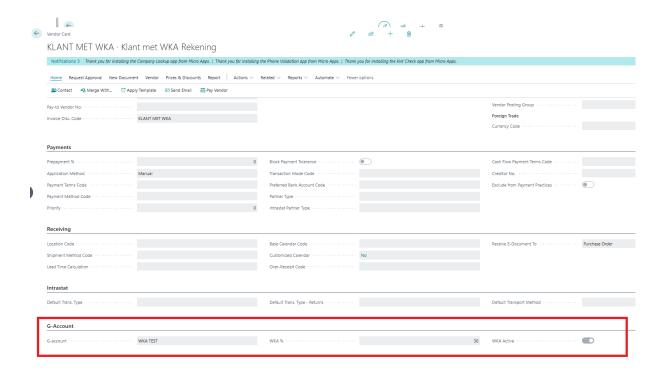
Here, you can either select an existing template or create a new one to ensure the amount is booked in the general journal. Additionally, choose a specific batch for these entries to prevent them from being mixed with other transactions.

Once this is completed, you also need to configure these settings for each vendor or customer you want to use with the app.
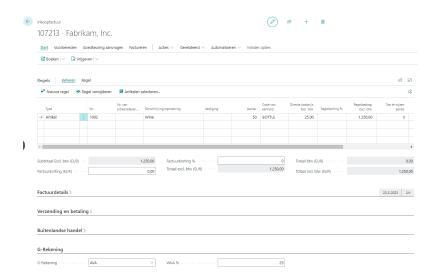
On the vendor card, you can fill in the following fields:

- **G-account**: The bank account to which the specified percentage will be directed.

- **WKA %**: The percentage of the total amount that should go to this account.

- **WKA Activation Button**: Use this button to activate or deactive the WKA functionality for this vendor.

Creating a Purchase Invoice

When creating a purchase invoice, the *G-account* and *WKA%* fields are automatically copied to the invoice header. These fields are visible and can be modified within the "G-account" tab.

Amount to WKA

During the creation of a purchase or sales invoice, a field is present on the invoice to clearly display the amount that will be split to the G-account.

Posting Purchase Invoice

When posting a purchase invoice, a single vendor ledger entry is initially created for the full amount, using the preferred bank account specified on the vendor card (field "Preferred Bank Account Code").

After this initial posting, the vendor ledger entry is split into two separate entries based on the settings configured with the specified journal template and batch:

- A new vendor ledger entry is created based on the WKA percentage, linked to the bank account recorded in the "G-account" field.

- The remaining amount in the original vendor ledger entry (using the preferred bank account) is settled against the newly created WKA vendor ledger entry.

Example for the purchase use

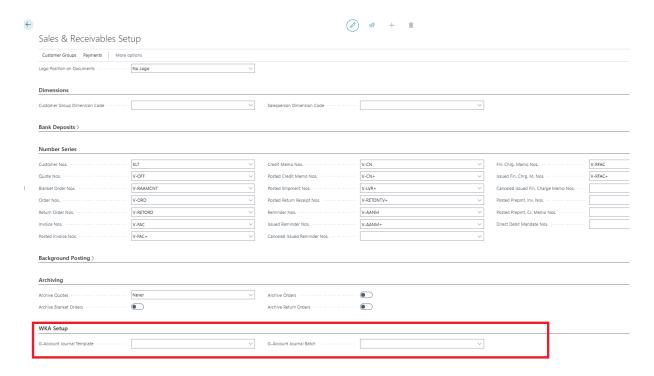The following details are saved on the vendor card:

- Preferred Bank Account Code: BANK1

- WKA %: 25%

- G-account: BANK2

If a purchase invoice of €1000 is posted, the following vendor ledger entries are created:

- Initial vendor ledger entry for €750, using bank account BANK1.

- New vendor ledger entry for €250, using bank account BANK2.

Use the app for customers

To use it for customers it works exactly the same as the vendor setup. Instead of the purchase & payables setup you have to use the sales & receivables setup to set up the WKA app for customers

Posting Sales Invoice

When posting a sales invoice, a single customer ledger entry is initially created for the full amount, using the preferred bank account specified on the customer card (field "Preferred Bank Account Code").

After this initial posting, the customer ledger entry is split into two separate entries based on the settings configured with the designated journal template and batch:

- A new customer ledger entry is created based on the WKA percentage, linked to the bank account recorded in the "G-account" field.

- The original customer ledger entry (created with the preferred bank account) is then settled against the newly created WKA customer ledger entry.

Example for the sales use

The following details are saved on the customer card:

- Preferred Bank Account Code: BANK1

- WKA %: 25%

- G-account: BANK2

If a sales invoice of €1000 is posted, the following customer ledger entries are created:

- Initial customer ledger entry for €750, using bank account BANK1.

- New customer ledger entry for €250, using bank account BANK2.